

Kingdom Builders Homeschool Co-op

Parent Commitment Policy

How much will I need to work?

On average, co-op is a 4-6 hour, weekly commitment for everyone. Everyone needs to be available the whole time their children are participating in co-op. We will make every effort to provide teachers time during the co-op day for planning.

Where will I work?

It takes many people to keep the co-op running smoothly. From teachers to nursery and clean-up, every part is essential. Your assignments will be based as much as possible on the preferences indicated on your Teaching Commitment Survey.

What will be required of me?

At the beginning of the day, nursery, preschool, and kindergarten teachers need to be in their rooms by 9:15. Those assigned to assist elementary students during opening need to be in the fellowship hall by 9:20. All others need to be in their assigned place at least 5 minutes before class begins. Teachers need to be ready to begin class activities at the start of the class. Coordination with co-teachers should be done in advance as much as possible. Those teaching the last hour of the day will need to allow time to clean up their room. Those teaching in nursery, preschool, kindergarten and elementary classes will need to wait in the room until all children are picked up.

What is co-teaching?

Co-teaching is ideal for our group because it spreads the workload, helps to avoid burnout, and is just a lot more fun than teaching alone. This type of teaching can work many different ways. Some teams prefer to plan together and split preparation responsibilities each week or to alternate weeks of responsibility. The most effective method is the one that works best for the team. It is important to remember that each team member is equally responsible for preparation and weekly participation. In a few cases, one of the teachers may have taught the class before and already have prepared the syllabus. It is very important for the team to not fall into the assumption that this is a main teacher and helper situation, even if it appears so initially. The roles of a background co-teacher are equally important. They will be expected to participate in the class, make copies, or complete grading and teach the class as needed.

Can I leave the campus during co-op?

If there is a time during the day when you are not scheduled or needed for any classes, you may leave the campus. A sign-out sheet will be on the table, so parents can be reached in the case of an emergency. Please note, the nursery is provided only during the time the parent is teaching. If you leave campus, you must take your nursery aged child with you.

What if I go out of town or have an appointment?

Obviously, the co-op runs most smoothly when everyone is present. We ask that you not schedule other activities or appointments during the co-op day whenever possible. However, since some things cannot be avoided, the following policy should be followed: 1)coordinate with other teachers so they are aware of your absence and 2)contact the appropriate person on the leadership team about your absence so that arrangements can be made to fill your place.

What if someone in my family is sick?

In cases of sickness, send an e-mail or text to the leader of your area so they can arrange a sub. A follow-up call is required if a reply confirming receipt of the e-mail or text is not received in a timely manner. In addition, please contact your co-teacher to allow them to plan for your absence.

What is the Sub List?

On the occasion that a teacher is absent due to sickness or other commitments, a sub is required. All members will be assigned specific dates throughout the year that they must stay on campus and be available on those dates to sub when they are not teaching. The names of those who are on the sub list will be sent out each week. On average, you will serve as a substitute teacher once a month. If you are unable to fulfill your scheduled sub list day, please switch days with someone who serves the same time of day as you and let your area leader know of the switch.

It is our prayer that we all will have a servant attitude and view the co-op as an opportunity to help one another.